

## Application for Employment

H.E. Stark Agency, Inc. is an Equal Opportunity Employer. All applicants will receive consideration for employment consistent with equal employment opportunity laws. This application will remain actively considered for employment openings at H.E. Stark Agency, Inc. for a period of 90 days. After that time, interested applicants must submit a new application.

**Personal Information**

Date: \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_  
Street City State Zip

Permanent Address \_\_\_\_\_  
Street City State Zip

Email Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Are you 18 years or older? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you legally allowed to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you subject to pending criminal charges, or have you ever been convicted of a crime either in Wisconsin or in any other state? Yes \_\_\_\_\_ No \_\_\_\_\_

(Answering "yes" will not result in automatic disqualification from consideration for employment. The nature of the offense(s) and other factors will be considered.)

If you answered "yes" to the question above, please list all pending charges and convictions (including whether felony, misdemeanor or otherwise), including dates and location of pending charges and convictions.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Employment Desired**

Position \_\_\_\_\_ Date you can start \_\_\_\_\_ Salary desired \_\_\_\_\_

Are you employed now? \_\_\_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_

Ever applied to this company before? \_\_\_\_\_ When? \_\_\_\_\_

Referred by \_\_\_\_\_

<b><u>Education</u></b>	Name and Location of school	No. of years attended	Did you graduate?	Subjects Studied
Grammar School				
High School				
College				
Trade, Business or corresponding school				

**General**

Subjects of special study or research work \_\_\_\_\_

Activities: (Professional, Civic, or other job-related activities) \_\_\_\_\_

Exclude information that may indicate your race, creed, age, political affiliation, disability status, or nation of origin.

**Former Employers** (List below last three employers, starting with last one first).

Date Month and year	Name and address of employer	Salary	Position	Reason for leaving
From To				
From To				
From To				
From To				

Which of these jobs did you like best? \_\_\_\_\_

What did you like most about this job? \_\_\_\_\_

**References** Give the names of three persons who are former employers/managers and are not related to you, whom you have known at least one year.

NAME & PHONE	EMAIL ADDRESS	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

**Applicant Certification**

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. I authorize H.E. Stark to contact all references, former employers, and others relevant, as well as to investigate my personal, employment, educational, and financial background, and other matters relevant to my application for employment through any publicly available information (including information available on the internet). I release all parties, including but not limited to H.E. Stark, personal references and previous employers, from any and all liability that may result from the furnishing of information to H.E. Stark concerning me or any action H.E. Stark takes on the basis of such information.

I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

Date \_\_\_\_\_

Signature \_\_\_\_\_